

- Separate the services/products into their respective service categories (telecommunications, Internet access and internal connections) and total the results of each category.
- Enter these amounts in the *Item 25 Worksheet Summary*, Section I-C in the respective service category (Numbers 9, 10, 11).
- Sum items I-C, 9 through 11 and enter this amount in #12.

**Sections II through VI: Hardware, Professional Development, Software, Retrofitting and Maintenance**

For Sections II through VI of the worksheet, you will be asked for investment amounts in these areas for the prior Funding Year 2003 (2003-2004) and also for the investment that coincides with Funding Year 2004 (2004-2005). It is not initially necessary to document your estimates. However, in the event of a future audit, or depending on the results of our analysis, you may be asked to provide additional documentation to clarify or substantiate your estimates.

For Sections II through VI (Hardware, Software, Professional Development, Retrofitting, and Maintenance), Securing access to necessary resources for non-eligible products and services does not mean that all resources to support the purchased services must be paid for out of current year funds. Therefore, if you can demonstrate that the computers are in place, the training has occurred, or the electrical system has been upgraded as a result of investments in previous years, then those resources are available to support the purchased services. You may attach a page to the worksheet, or cross-reference the technology plan you have provided, to document that these resources are available. You may also estimate the value of donations and in-kind contributions on the worksheet, and include these values in the subtotals for each section. These can be listed on the line marked "Contributions/In Kind" for each section.

If you have submitted your E-Rate request on behalf of a school system, a library system, or a consortium, your response on these worksheets should represent the total of all of the resources available in all of the eligible entities covered by your request. For example, you would include your estimate of all of the networked computers in your school district or library system buildings that will be covered by your funding request. If, as an applicant, you have submitted multiple Form(s) 471, a single worksheet should be used to summarize the total requests for all of your Form(s) 471, and the total resources that are available to support those requests. The exception to using a single worksheet is if you are a Consortium applicant and you decide to use the disaggregate method for demonstrating compliance with your Item 25 Certification. (See the description in the box on page 4.)

**Section II: Hardware**

Hardware includes computers, printers, fax machines, video equipment, scanners, CD-ROM drives, servers, etc., that are used to support and improve education or library service.

To use telecommunications access effectively for improved education or library service you should have computers that can take advantage of the resources available on the Internet. Legacy equipment (PCs below 486 or Macs below 040 processors) that cannot take full advantage of the Internet should not be included in the hardware available to support purchased services unless they can support text-based browsing (such as Macs with 020 processors or 386 PCs with appropriate software).

- In Section II-A, number 13a, please enter the number of computers connected to the Internet as of today. In number 13b, enter the number of computers scheduled to be connected as of June 30, 2005.
- In Section II-B, number 14a, please enter the number of servers connected to your network as of today. In number 14b, enter the number of servers scheduled to be connected to your network as June 30, 2005.
- In Section II-C, number 15a, please enter the number of data and voice drops that are currently installed as of today. In number 15b, enter the number of data and voice drops that are scheduled to be installed as of June 30, 2005.
- In Section II-D, please estimate your total expenditures for hardware during Funding Year 2003 and Funding Year 2004. Enter these numbers in Section II-D, Numbers 16a and 16b.
- Estimate the value of in-kind hardware donations received last Funding Year 2003 and expected donations in Funding Year 2004. Enter these numbers in Section II-E, numbers 17a and 17b.
- Add 16a and 17a. Enter the sum in 18a.
- Add 16b and 17b. Enter the sum in 18b.

If you have made a significant investment in technology prior to Funding Year 2003, please summarize the resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not yet been approved, please note that as well.

### **Section III: Professional Development**

Professional Development, which is not eligible for E-rate discounts, is necessary to ensure that you are prepared to make effective use of purchased services. Professional development should provide for ongoing and sustained training for not just the technical staff, but teachers or librarians as well.

Your budget should provide for professional development that goes beyond the acquisition of generic computer skills to include mastery of technology applications specifically designed to improve teaching, learning or library service. Training that is limited to the acquisition of basic computer skills is not sufficient. Training should be coordinated with the availability of appropriate technology in the school, classroom, or library.

The following are possible professional development costs that might have been incurred by your organization: seminars and conferences; faculty hired to conduct in-service or on-site training; technology related courses attended by your staff and paid for by your organization; books and other instructional materials; and full time professional development staff. Peer tutoring and peer monitoring is another method for delivering training, and you may include this in your estimate of Professional Development Contributions and in-kind donations. However, for these purposes, please do not include any non-technology course costs.

- Estimate the percent of your instructional or library service staff that have been trained to use technology to improve education or library services and list the results in Section III-A Staff Training Hours (the combined total should equal 100%). Please note that here we are looking for the CURRENT percentages of teacher or librarian training.

- Estimate the value of your professional development expenditures for Funding Year 2003 and Funding Year 2004. Enter these numbers in 20a and 20b.
- Estimate any in-kind or pro-bono professional development received in Funding Year 2003 and any anticipated during Funding Year 2004. Enter these numbers in 21a and 21b.
- Add 20a and 21a. Place the sum in 22a.
- Add 20b and 21b. Place the sum in 22b.

If you have made a significant investment in professional development prior to Funding Year 2003 please summarize these resources in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

#### **Section IV: Software**

Some software (such as productivity tools, curriculum software, library content, etc.) is not eligible for discounts, but is necessary to make effective use of the purchased services. (Software to operate a network server is eligible and would be included in Connectivity above).

- Estimate the value of your software expenditures for Funding Year 2003 and Funding Year 2004. Enter these numbers in 23a and 23b.
- Estimate any in-kind contributions of software products received during Funding Year 2003 and any anticipated contributions during Funding Year 2004. Enter these numbers in 24a and 24b.
- Add 23a and 24a. Place the sum in 25a.
- Add 23b and 24b. Place the sum in 25b.

If you have made a significant investment in software prior to Funding Year 2003, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

#### **Section V: Retrofitting**

Retrofitting that may be necessary to make effective use of purchased services is not eligible for E-rate discounts, but it is necessary to make effective use of the purchased services. **Retrofitting includes electrical wiring, asbestos removal, building modifications, renovations and repairs necessary to use the requested E-rate products and services.** Retrofitting is not the costs that you incurred to upgrade your computer wiring or network hardware.

- Estimate your retrofitting investment during Funding Year 2003 and your anticipated investment for Funding Year 2004. Enter these numbers in 26a and 26b.
- Estimate any in-kind or pro-bono work in the area of retrofitting received during Funding Year 2003 or any anticipated during Funding Year 2004. Enter these numbers in 27a and 27b.
- Add 26a and 27a. Place the sum in 28a.

- Add 26b and 27b. Place the sum in 28b.

If you have made a significant investment in retrofitting prior to Funding Year 2003, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

### **Section VI: Maintenance**

Systems maintenance and operations costs for ineligible hardware and software, and salaries of staff are ineligible for E-rate discounts. Nevertheless, they are necessary to make effective use of the purchased services (maintenance costs for E-rate eligible equipment and services; that do not include applicant staff salaries, should be included in Connectivity above).

- Estimate your expenditures for systems maintenance and operations in Funding Year 2003 and your anticipated expenditures in Funding Year 2004. Place these numbers in 29a and 29b.
- Estimate any pro-bono maintenance or the value of donated time for maintenance during Funding Year 2003 and any anticipated during Funding Year 2004. Place these numbers in 30a and 30b.
- Add 29a and 30a. Place the sum in 31a.
- Add 29b and 30b. Place the sum in 31b

If you have made a significant investment in maintenance and operations prior to Funding Year 2003, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

### **Technology Plan**

Please include a copy of your technology plan that supports your funding requests made in Funding Year 2004. Your technology plan helps us better understand the resources that are available to support the funding requests that you have submitted on your Form(s) 471.

## Technology Implementation Level Worksheet

- In column A, list the number of schools or libraries that currently fall into the technology levels described below.
- In column B, indicate where you anticipate your schools/libraries to be as a result of the technology requests you made on your Funding Year 2004 Form(s) 471.

If you are responding on behalf of a consortium, a school district or a library system that has schools or libraries (outlets/branches) at different levels, please list the number of sites that are at each level.

Please list the <i>number</i> of schools and libraries that are currently and <i>will be</i> at each level <i>after</i> the requested services are installed.		(A)	(B)
		Current Number of Schools/Libraries	After 2004-2005 E-rate products/services are installed number of Schools/Libraries
Level 1	Phone Service, and Single Point Internet Access		
		Enter the above number in "Level 1 current:" on the bottom of Fax Back Page 1.	Enter the above number in "Level 1 by 6/30/05:" on the bottom of Fax Back Page 1.
Level 2	Phone Service, and multiple computers connected directly to the Internet in a networked lab or single location in a library.		
		Enter the above number in "Level 2 current:" on the bottom of Fax Back Page 1.	Enter the above number in "Level 2 by 6/30/05:" on the bottom of Fax Back Page 1.
Level 3	Phone Service, and direct Internet connection on building LAN with some classrooms networked or distributed centers in a library.		
		Enter the above number in "Level 3 current:" on the bottom of Fax Back Page 1.	Enter the above number in "Level 3 by 6/30/05:" on the bottom of Fax Back Page 1.
Level 4	Phone Service, and direct Internet connection on building LAN with access from all classrooms or library centers.		
		Enter the above number in "Level 4 current:" on the bottom of Fax Back Page 1.	Enter the above number in "Level 4 by 6/30/05:" on the bottom of Fax Back Page 1.

**ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1**

**Item 25 Worksheet Summary**  
 Please Add Subtotals of Sections I through VI

**Funding Year 2003**  
 (07/01/03-06/30/04)

**Funding Year 2004**  
 (07/01/04-06/30/05)

**Section I: Connectivity**

**I-A. Commitment Amount Requested**

• Telecom	1	\$1,248.00
• Internet Access	2	\$10,710.40
• Internal Connections	3	\$3,728.00
<b>Total of Funding Requests (I-A)</b>	<b>4</b>	<b>\$15,686.40</b>

**I-B. Form 471 Applicant's Share**

• Telecom	5	\$312.00
• Internet Access	6	\$2,677.60
• Internal Connections	7	\$932.00
<b>Total of Applicant Share (I-B)</b>	<b>8</b>	<b>\$3,921.60</b>

**I-C. Amounts not covered by E-Rate**

• Telecom	9	\$
• Internet Access	10	\$
• Internal Connections	11	\$
<b>Total of Amounts Not Covered (I-C)</b>	<b>12</b>	<b>\$</b>

**Total Connectivity (I-A + I-B + I-C) \$**

**Section II: Hardware**

II-A. Number of Computers Connected	13a. #	22	13b. #	23
II-B. Number of Servers Connected	14a. #	1	14b. #	1
II-C. Number of Data/Voice Drops Installed	15a. #	15	15b. #	40
II-D. Applicant Expenditure	16a. \$	-	16b. \$	2,800.00
II-E. Contribution / In-Kind Donations	17a. \$	4,136.62	17b. \$	3,348.90
<b>Total Hardware (II-D + II-E)</b>	<b>18a. \$</b>	<b>4,136.62</b>	<b>18b. \$</b>	<b>6,148.90</b>

**Section III: Professional Development**

**III-A. Staff Training Hours (Total 100%):**

0-5 Hrs. 10 %    5-15 Hrs. 40 %    15-25 Hrs. 50 %    25-50 Hrs. \_\_\_ %    50+ Hrs. \_\_\_ %

III-B. Applicant Expenditure	20a. \$	-	20b. \$	-
III-C. Contribution / In-Kind Donations	21a. \$	1,029.70	21b. \$	1,200.00
<b>Total Professional Development (III-B + III-C)</b>	<b>22a. \$</b>	<b>1,029.70</b>	<b>22b. \$</b>	<b>1,200.00</b>

**Section IV: Software**

IV-A. Applicant Expenditure	23a. \$	4,995.00	23b. \$	200.00
IV-B. Contribution / In-Kind Donations	24a. \$	-	24b. \$	-
<b>Total Software (IV-A + IV-B)</b>	<b>25a. \$</b>	<b>4,995.00</b>	<b>25b. \$</b>	<b>200.00</b>

**Section V: Retrofitting**

V-A. Applicant Expenditure	26a. \$	9,625.61	26b. \$	9,648.10
V-B. Contribution / In-Kind Donations	27a. \$	-	27b. \$	-
<b>Total Retrofitting (V-A + V-B)</b>	<b>28a. \$</b>	<b>9,625.61</b>	<b>28b. \$</b>	<b>9,648.10</b>

**Section VI: Maintenance**

VI-A. Applicant Expenditure	29a. \$	2,600.00	29b. \$	3,000.00
VI-B. Contribution / In-Kind Donations	30a. \$	-	30b. \$	-
<b>Total Maintenance (VI-A + VI-B)</b>	<b>31a. \$</b>	<b>2,600.00</b>	<b>31b. \$</b>	<b>3,000.00</b>

**Total of E-Rate Initiative (Total of Section I to VI) 32a. \$                      32b. \$**

**Technology Implementation Level (Enter Number of schools/libraries at each level from worksheet)**

**Level 1 current:**                      **Level 2 current:**                      **Level 3 current:**                      **Level 4 current:**  
**Level 1 by 6/30/05:**                      **Level 2 by 6/30/05:**                      **Level 3 by 6/30/05:**                      **Level 4 by 6/30/05:**

**For Consortium applicants choosing to provide a response on a disaggregated basis:**

Block 4 Entity Name: \_\_\_\_\_ Entity Number: \_\_\_\_\_

Item 25 Worksheet Summary page: \_\_\_\_\_ of \_\_\_\_\_





## E-RATE IMPLEMENTATION DESCRIPTION: FAX BACK PAGE 4

### Selective Review Information Request Completion Certification

If the applicant's authorized representative completed the information in this document, please attach a copy of the letter of agency or other agreement between the applicant and consultant authorizing them to act on the school or library's behalf. For the purposes of this form, in the Employer's Name field, a consultant should enter the name of his or her consulting firm.

<b>SECTION 1: AUTHORIZED SIGNER INFORMATION</b>			
Name		Title	
Email Address		Telephone Office	Fax
Employer's Name			
Employer's Street Address		State	Zip Code
<b>SECTION 2: APPLICANT INFORMATION</b>			
Billed Entity Name Colegio Reina de Los Angeles		Billed Entity Number 200423	
Funding Year 2004 Forms 471 Application Numbers 414793, 414847			
<b>SECTION 3: CERTIFICATION STATEMENTS</b>			
<ul style="list-style-type: none"> <li>▪ I certify that I prepared the responses in this document on behalf of the above named entity.</li> <li>▪ I certify that despite any budget deficits, fund-raising effort shortfalls, or other uncertainties that the funding source(s) identified for my applicant share of E-rate will not be affected.</li> </ul>			
Authorized Signer's Signature		Date	
Authorized School or Library Official's Signature		Date	

### Selective Review Information Request Checklist:

Remember to include all of the following in your response:

- ✓ Copies of signed and dated contracts relating to the Form(s) 471 for all contracted services, except those contracts that are state master contracts.
- ✓ Copies of all requests for proposals, etc., where a vehicle other than the Form 470 was used for procurement.
- ✓ Copies of all bids that were received for all funding requests.
- ✓ Complete documentation regarding the process used for selecting your service provider(s).
- ✓ Copies of any consulting agreements.
- ✓ Correspondence between the consultant/service provider and the school/library regarding the competitive bidding process and the application process.
- ✓ Copy of your technology plan that supports your funding request for Funding Year 2004.
- ✓ Fax Back Pages 1-4.
- ✓ Approved operating budget which includes both revenues and expenses or alternative budget documentation.
- ✓ Letter of agency or agreement if responder is authorized representative of the eligible entity, if required.

**SUPERINTENDENCIA D.  
CATOLICAS  
PROGRAMA E-RATE  
FAX (787) 272-0771**

EXHIBIT C

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FACSIMILE TRANSMITTAL SHEET

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TO:	Jennifer Hung	FROM:	Marieglorie Zapata
COMPANY:	PIA Selective Review	DATE:	10/15/2004
FAX NUMBER:	1-973-599-6515	TOTAL NO. OF PAGES INCLUDING COVER:	15
PHONE NUMBER:		SENDER'S REFERENCE NUMBER:	
RE:	COLEGIO REINA DE LOS ANGELES	YOUR REFERENCE NUMBER:	

---

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

---

NOTES/COMMENTS:

Enclosed are requested documents.

Marieglorie Zapata  
E-Rate Administrative Assistant  
e-mail: [mzapata@escuelascaticas-sj.org](mailto:mzapata@escuelascaticas-sj.org)



## *Colegio "Reina de los Angeles"*

Frontera M-19, Villa Andalucía, Río Piedras, Puerto Rico 00926

October 8, 2004

TO: **Jennifer Hung**  
PIA Selective Review  
Universal Service Administrative Company  
School & Libraries Division  
Fax 973-599-6515

Response to E-Rate Selective Review Information Request Form 471 Applications#  
**414793, 414847** year 7 (2004-2005).

Information Regarding the Competitive Bidding Process and Vendor Selection:

1. The E-Rate funding procurement process for the **Colegio Reina de los Angeles** was conducted by the Consorcio de Colegios Católicos Arquidiócesis de San Juan on behalf of the participating schools, as established in the Consortium's participation agreement. Also, the CCCASJ signed an E-Rate Services Agreement. The school submitted a signed the F-471 as a supplement of the agreement. Copy of the agreement is included in Annex 1.
2. The school as a participant entity of the CCCASJ was part of the procurement process. After publishing the F-470, the vendors that contacted either CCCASJ or the school were invited to evaluate the Technology Plan implementation to gather the information they understood was necessary to confirm their proposals. Copy of the Technology Plan is included in Annex 2. (Will be sent by Fedex)
3. The bids were received by the CCCASJ by Madeline Melgen, Ed.D.
4. The service provider selection was recommended by the Consortium's (CCCASJ) technology committee as part of the advisory services to the consortium's participants. The CCCASJ received the service provider proposals, conducted the evaluation process and recommended a Service Provider to the participants.
5. Copy of the school representation agreement by the CCCASJ is included in Annex 3.
6. Included is the agenda of the meeting for the vendor selection notification for Internal Connections and Dedicated Services of year 7 (2004-2005) for the E-Rate Program. At this meeting the CCCASJ explained the evaluation and selection process to the participants. The written communication between the CCCASJ and the entities that are members of the Consortium is included in Annex 4.



## *Colegio "Reina de los Angeles"*

Frontera M-19, Villa Andalucía, Río Piedras, Puerto Rico 00926

**Jennifer Hung**

Page -2-

### Information Regarding Item 25 Certification

1. Item 25 Worksheet Summary is included as Annex 5.
2. School budget 2004-2005 is included Annex 6.

Cordially,

*Sor Rosa M<sup>a</sup> Trujillo*

**Sor Rosa María Trujillo**  
**Director**

Annex 1

**Service Agreement**

Will be send by Fedex  
to your attention.

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Annex 2

**Technology Plan**

Was sent by Fedex to  
your attention.

C.C.C.A.S.J.



## Consorcio Colegios Católicos Arquidiócesis de San Juan

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

### Acuerdo de Representación

Este es un acuerdo de representación donde **Colegio Reina de los Angeles** solicita al Consorcio de Colegios Católicos de la Arquidiócesis de San Juan (Consorcio) representación y apoyo en los procesos relacionados a la solicitud y utilización de fondos del programa E-Rate que administra el School & Libraries Division (SLD), para el Año 7 (07/01/04 a 06/30/05). Este acuerdo define los términos bajo los cuales el Consorcio ofrecerá dicha representación y asesoramiento. Bajo este acuerdo **Colegio Reina de los Angeles** y el Consorcio se comprometen a cumplir con las responsabilidades que a cada uno le corresponden según lo establece el SLD y cualquier otro compromiso o responsabilidad que ambos acuerden deben establecer.

#### Consorcio:

- ✓ Asesorará a **Colegio Reina de los Angeles** en el desarrollo de su Plan de Tecnología que cumpla con los requisitos de SLD (Schools & Libraries Division).
- ✓ El Consorcio en representación de **Colegio Reina de los Angeles** publicará la Forma 470 y atenderá los procesos de establecer los requisitos de licitación, recibir y evaluar propuestas de los suplidores.
- ✓ El Consorcio dirigirá los esfuerzos para proveer información al SLD relacionada con los procesos de solicitud y utilización de los fondos E-Rate.
- ✓ El Consorcio se compromete a cumplir con las funciones que le asigna SLD a los consorcios representantes de entidades solicitantes. (Apéndice II)

#### Colegio/Academia

- ✓ Proporcionará al Consorcio de información necesaria para cumplimentar la solicitud de propuestas, Forma 470.
- ✓ Se compromete a proveer al Consorcio a los suplidores la información que estos solicitan para el proceso de completar sus propuestas.
- ✓ Se compromete a participar en el proceso de someter la Forma 471 y documentos relacionados, respondiendo a las solicitudes de información y firma de acuerdos en las fichas estipuladas.
- ✓ Se compromete a cumplir con los requisitos que establece SLD a las entidades solicitantes (Tabla de cotejo – Apéndice I)

Otros términos y condiciones pueden ser añadidos a este acuerdo, previa aprobación de ambas partes.

Nombre: **Sor Rosa María Trujillo**

Firma: *Sor Rosa María Trujillo*

Posición: **Director**

Fecha: 5 de noviembre de 2003

Nombre: Madeline Melgen, Ed.D.

Firma: *Madeline Melgen, Ed.D.*

Posición: **Directora del Consorcio**

Fecha: 5 de noviembre de 2003

“Sirviendo a los Colegios Católicos de San Juan”

Annex 4

**Bidding Process**

Will be send by Fedex  
to your attention.

School Name: **Colegio Reina de los Angeles**

ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1

<b>Item 25 Worksheet Summary</b>	<b>Funding Year 6</b>		<b>Funding Year 7</b>	
Please add Subtotals of Sections I through VI	<b>(2003-2004)</b>		<b>(2004-2005)</b>	
<b>Section I: Connectivity</b>				
I-A. Commitment Amount Requested				
Telecom		1		\$1,248.00
Internet Access		2		\$10,710.40
Internal Connections		3		\$3,728.00
<b>Total of Funding Requests (I-A)</b>		<b>4</b>		<b>\$15,686.40</b>
I-B. Form 471 Applicant's Share				
Telecom		5		\$312.00
Internet Access		6		\$2,677.60
Internal Connections		7		\$932.00
<b>Total of Applicant Share (I-B)</b>		<b>8</b>		<b>\$3,921.60</b>
I-C. Amounts not covered by USF Program				
Telecom		9		\$0.00
Internet Access		10		\$0.00
Internal Connections		11		\$0.00
<b>Total of Amounts Not Covered (I-C)</b>		<b>12</b>		<b>\$0.00</b>
<b>Total Connectivity (I-A + I-B + I-C)</b>				<b>\$19,608.00</b>
<b>Section II: Hardware</b>				
II-A. Number of Computers Connected	13a. #	22	13b. #	23
II-B. Number of Servers Connected	14a. #	1	14b. #	1
II-C. Number of Data/Voice Drops Installed	15a. #	15	15b. #	40
II-D. Applicant Expenditure	16a. \$	\$0.00	16b. \$	\$2,800.00
II-E. Contribution / In-Kind Donations	17a. \$	\$4,136.68	17b. \$	\$3,348.90
<b>Total Hardware (II-D + II- E)</b>	<b>18a. \$</b>	<b>\$4,136.68</b>	<b>18b. \$</b>	<b>\$6,148.90</b>
<b>Section III: Professional Development</b>				
III-A. Staff Training Hours (Total 100%):				
	0-5 Hrs. <u>10</u> %	5-15 Hrs. <u>40</u> %	15-25 Hrs. <u>50</u> %	25-50 Hrs. ___ %
			50 + Hrs. ___ %	
III-B. Applicant Expenditure	20a. \$	\$0.00	20b. \$	\$0.00
III-C. Contribution / In Kind Donations	21a. \$	\$1,029.90	21b. \$	\$1,200.00
<b>Total Professional Development (III-B + III-C)</b>	<b>22a. \$</b>	<b>\$1,029.90</b>	<b>22b. \$</b>	<b>\$1,200.00</b>
<b>Section IV: Software</b>				
IV-A. Applicant Expenditure	23a. \$	\$4,995.00	23b. \$	\$200.00
IV-B Contribution / In Kind Donations	24a. \$	\$0.00	24b. \$	\$0.00
<b>Total Software (IV-A + IV-B)</b>	<b>25a. \$</b>	<b>\$4,995.00</b>	<b>25b. \$</b>	<b>\$200.00</b>
<b>Section V: Retrofitting</b>				
V-A. Applicant Expenditure	26a. \$	\$9,625.61	26b. \$	\$9,648.10
V-B Contribution / In Kind Donations	27a. \$	\$0.00	27b. \$	\$0.00
<b>Total Retrofitting (V-A + V-B)</b>	<b>28a. \$</b>	<b>\$9,625.61</b>	<b>28b. \$</b>	<b>\$9,648.10</b>
<b>Section VI: Maintenance</b>				
VI-A. Applicant Expenditure	29a. \$	\$2,600.00	29b. \$	\$3,000.00
VI-B Contribution / In Kind Donations	30a. \$	\$0.00	30b. \$	\$0.00
<b>Total Maintenance (VI-A + VI-B)</b>	<b>31a. \$</b>	<b>\$2,600.00</b>	<b>31b. \$</b>	<b>\$3,000.00</b>
<b>Total of E-Rate Initiative (Total of Section I to VI)</b>	<b>32a. \$</b>	<b>\$22,387.19</b>	<b>32b. \$</b>	<b>\$39,805.00</b>

**Technology Implementation Level** (Enter Number of schools/libraries at each level from worksheet)

Level 1 current:      Level 2 current :      Level 3 current: X      Level 4 current:

Level 1 by 6/30/05:      Level 2 by 6/30/05:      Level 3 by 6/30/05: X      Level 4 by 6/30/05:

## RESOURCE PLAN: FAX BACK PAGE 2

Las inversiones que han sido necesarias para utilizar efectivamente los equipos y servicios solicitados en ERate se desglosan en tiempo, dinero, organización, programación y capacitación. Si se fueran a estimar estas inversiones en forma monetaria, la misma responde a miles de dólares.

Las inversiones anteriores al año 2003 para hacer efectivo el ERate es un promedio de \$ 16,000.00.

Referentes a los fondos solicitados en otras propuestas que no hayan sido aprobadas aún, no tenemos acceso a dichos fondos, por lo tanto no podemos ofrecer esos datos.

Este proyecto comenzó reconociendo la actualidad y la realidad tanto histórica como generacional que nos llevó a identificar la necesidad de integrar la tecnología dentro del marco educativo de nuestro colegio. Reconociendo la accesibilidad de los estudiantes a cualquier tipo de tecnología.

En el año 2000, el colegio se benefició con la adquisición de 15 computadoras (Windows 2000) por medio de la Superintendencia de Escuelas Católicas. Fué necesario un periodo de ajustes por la cantidad de computadoras ya que era menor a la que estábamos acostumbrados. En el siguiente semestre nos enviaron 4 computadoras adicionales que no eran parte de la red. En esa oportunidad nuestro colegio fué uno de los seleccionados para integrar un programa piloto de inglés: "English Discovery". Por lo tanto contábamos con 15 computadoras en red (por Camera Mundi) y un monitor grande conectado a una de las computadoras, una de estas computadoras fué convertida en servidor para efectos del programa piloto. Las situaciones que no se relacionaban directamente con este programa se referían a Avant Technology.

Para junio de 2001 comenzó la primera fase (instalación de cabina en el salón de computadoras) para la activación de Internet con la compañía Dreyfous.

El 27 de enero de 2002 se recibieron 7 computadoras (New Gate by Avant, Microsoft. Windows 2000) que se instalaron en el salón de computadoras. Las mismas respondieron a un estudio de necesidades comentado con la Sra. Madeline durante una visita oficial a nuestro colegio (16 de agosto de 2001). En tres de estas computadoras se configuró el programa JKG system para las notas de los estudiantes, el servidor de estas 3 computadoras, para efectos

del programa de notas, es la computadora de la secretaria. Por lo tanto en este año ya se ocuparon todos los cubículos disponibles en el salón de computadoras (una meta que había sido proyectada con anterioridad). Una de esas 7 computadoras fué instalada en el salón de maestros por falta de espacio en el salón de computadoras y con el conocimiento de la S.E.C. Los maestros la utilizan para planificar y evaluar la integración de Internet en sus clases regulares, así como pasar pruebas, etc.

Hay 7 impresoras localizadas en el salón de computadoras y una en el salón de maestros.

En el año 2002-2003 se colocó un monitor grande en la biblioteca, nuevamente, gracias al estudio de necesidades comentado con la Sra. Madeline (16 de agosto de 2001, visita oficial de la Superintendencia de Escuelas Católicas).

En abril de 2003 había dos computadoras, una con el programa Bibliopak para uso de los estudiantes y maestros. Otra en la biblioteca de preescolar para automatizar. Ya estaba proyectada una nueva computadora para la biblioteca en el próximo año escolar.

E-RATE IMPLEMENTATION DESCRIPTION: FAX BACK  
PAGE 3

Los servicios ofrecidos por el proyecto E-Rate se evidencian de la siguiente forma:

2004-2005

Contamos con tres computadoras en la biblioteca, una destinada para el programa de Bibliopak (uso de estudiantes y maestros), sistema operativo: Microsoft Windows 98 Second Edition. Otra para búsqueda en Library World (estudiantes y maestros), sistema operativo: Microsoft Windows NT y la más reciente (a finales del pasado año escolar) para continuar automatización, con lector de código de barras e impresora (para uso de la bibliotecaria), sistema operativo: Microsoft Windows XP Professional Version 2002.

En el salón de computadoras continuamos con dos servidores, uno para efectos del programa piloto de inglés (la computadora convertida en servidor por Camera Mundi). La computadora localizada dentro de la cabina es el servidor para efectos de Internet. Y la computadora que utiliza la secretaria, sistema operativo: Microsoft Windows XP Professional Version 2002 es el servidor de todas las computadoras localizadas en el salón de computadoras y la del salón de maestros.

En el salón de kinder, actualmente contamos con 4 computadoras. Tres adquiridas por medio de la Superintendencia de Escuelas Católicas (para MULTIKID) con un tablero, mesas y sillas. La más reciente es una IBM, sistema operativo: Microsoft Windows XP Home Edition Version 2002, proyectada para un taller posterior (PAMUDI).

Hemos recibido 2 computadoras adicionales, IBM, destinadas a salones regulares (localizadas en 1er y 5to grado).

Lo último que se ha recibido es una mesa con banquitos y programa, proyectado para kinder (esperamos por taller).

La estrategia escogida para utilizar los equipos y servicios solicitados en ERate comprenden una programación de horario asignado para cada grado. El mismo se desglosa en: salón de computadoras, biblioteca y audiovisual. Las maestras según su horario y por medio de acuerdos con la bibliotecaria (encargada del salón de computadoras y audiovisual) hacen uso de estos espacios integrando la tecnología al currículo de clases. La maestra utiliza la evaluación y su criterio al seleccionar el programa, dirección (Internet), película, día positiva o recurso que desea utilizar. De la misma forma decide la manera en la que desea ofrecer su clase (integrando la tecnología) dividiendo el grupo o desplazando todo el grupo al lugar de integración seleccionado.

Nuestra intención es continuar integrando la tecnología como lo hemos hecho hasta el momento ya que en la actualidad hemos notado mayor asimilación y participación por parte de los maestros para lograr la integración de tecnología más apropiada y efectiva según los talleres y recomendaciones de la Superintendencia de Escuelas Católicas.

En términos de kinder que es dónde se ha recibido equipo reciente, se integra de forma cotidiana y a su vez escalonada. Por un lado kinder goza, al igual que los demás grados de un horario programado para ir al salón de computadoras una vez a la semana como grupo (para un logro más efectivo la maestra divide el grupo en dos). Por otro lado, los estudiantes tienen la oportunidad (diaria) de utilizar el programa (MULTIKID) dentro de su salón de clases.

En términos de tecnología no hay límites, nuestra proyección es adquirir equipo que continúe ofreciéndonos la oportunidad de

crecer y progresar junto a nuestros estudiantes. Nos interesa adquirir un proyector que conectado a la "laptop" nos permita realizar presentaciones en Power Point para beneficio de nuestra comunidad escolar en general (reuniones, charlas, etc.). De la misma forma proyectamos adquirir una televisión para el nuevo audiovisual y así llenar las nuevas necesidades según nos vamos desarrollando. Es proyectable a su vez la adquisición de un DVD, etc. Todo acorde con la realidad de nuestra sociedad actual.

**E-RATE IMPLEMENTATION DESCRIPTION: FAX BACK PAGE**

**Selective Review Information Request Completion Certification**

If the applicant's authorized representative completed the information in this document, please attach a copy of the letter of agency or other agreement between the applicant and consultant authorizing them to act on the school or library's behalf. For the purposes of this form, in the Employer's Name field, a consultant should enter the name of his or her consulting firm.

<b>SECTION 1: AUTHORIZED SIGNER INFORMATION</b>			
Name <b>Sor Rosa María Trujillo</b>		Title <b>Director</b>	
E-mail Address		Telephone Office <b>787-761-7455</b> Fax <b>787-761-7440</b>	
Employer's Name <b>Colegio Reina de los Angeles</b>			
Employer's Street Address <b>Villa Andalucía M-19 Calle Frontera, Río Piedras</b>		State <b>PR</b>	Zip Code <b>00926</b>
<b>SECTION 2: APPLICANT INFORMATION</b>			
Billed Entity Name <b>Colegio Reina de los Angeles</b>		Billed Entity Number <b>200423</b>	
Funding Year 2004 Forms 471 Application Numbers: <b>414793, 414847</b>			
<b>SECTION 3: CERTIFICATION STATEMENT</b>			
<p>* I certify that I prepared the responses in this document on behalf of the above named entity.</p> <p>* I certify that despite any budget deficits, fund-raising effort shortfalls, or other uncertainties that the funding sources(s) identified for my applicant share of E-rate will not be affected.</p>			
Authorized Signer's Signature <i>Madelaine Melgar, Ed. &amp;.</i>		Date <b>October 14, 2004</b>	
Authorized School Official's Signature <i>Sor Rosa M. Trujillo</i>		Date <b>October 14, 2004</b>	

**Selective Review Information Request Checklist:**

Remember to include all of the following in your response:

- \* Copies of signed and dated contracts relating to the Form (s) 471 for all contracted services, except those contracts that are state master contracts.
- \* Copies of all requests for proposals, etc., where a vehicle other than the Form 470 was used for procurement.
- \* Copies of all bids that were received for all funding requests.
- \* Complete documentation regarding the process used for selecting your service provider(s).
- \* Copies of any consulting agreements.
- \* Correspondence between the consultant/service provider and the school/library regarding the competitive bidding process and the application process.
- \* Copy of your technology plan that supports your funding request for Funding Year 2004.
- \* Fax Back Pages 1-4
- \* Approved operating budget which includes both revenues and expenses or alternative budget documentation.
- \* Letter of agency or agreement if responder is authorized representative of the eligible entity, if required.

**COLEGIO REINA DE LOS ANGELES  
PRESUPUESTO PRELIMINAR GENERAL**

AÑO 2004 - 2005

**INGRESOS**

Ingresos de Matrícula	\$ 38,980.00	
Mensualidades	\$ 392,150.00	+ E-rate income
Actividades	\$ 38,630.00	\$ 3,921.60
Cuotas Especiales y Misceláneos	\$ 103,540.00	

Sub-total \$ 573,300.00

**Gastos Administrativos**

Salarios	\$ 297,489.20	
Gastos de Nómina	\$ 2,545.00	
Servicios Profesionales	\$ 24,500.00	
Agua y Luz	\$ 12,200.00	
Servicio Telefónico	\$ 3,000.00	
Acceso Internet	\$ 2,023.20	} E-rate expense \$ 3,921.60
Equipo Tecnológico	\$ 2,000.00	
Cargos Bancarios	\$ 1,000.00	
Suministros de Oficina	\$ 1,500.00	
Materiales Educativos	\$ 10,000.00	
Reparaciones y Mantenimiento	\$ 50,500.00	
Seguro Estudiantil	\$ 1,800.00	
Intereses Bancarios	\$	
Cuota diocesana	\$ 3,435.00	
Seguros	\$ 25,000.00	
Gasto Automóvil	\$ 2,000.00	
Misceláneos	\$ 73,400.00	

Sub-total \$ 512,392.40

<b>Sobrante de Operaciones</b>	<b>Total</b>	<b>\$ 60,907.60</b>
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TRANSMISSION VERIFICATION REPORT

TIME : 10/15/2004 10:06  
NAME : SUPERINTENDENCIA  
FAX : 7877310000  
TEL : 7877316100

DATE, TIME	10/15 10:02
FAX NO./NAME	19735996515
DURATION	00:04:02
PAGE(S)	15
RESULT	COVERPAGE
MODE	OK
	STANDARD
	ECM

**SUPERINTENDENCIA DE ESCUELAS  
CATOLICAS**  
***PROGRAMA E-RATE***  
**FAX (787) 272-0771**

FACSIMILE TRANSMITTAL SHEET

TO: Jennifer Hung	FROM: Marieglorie Zapata
COMPANY: PIA Selective Review	DATE: 10/15/2004
FAX NUMBER: 1-973-599-6515	TOTAL NO. OF PAGES INCLUDING COVER: 15
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:
RE: COLEGIO REINA DE LOS ANGELES	YOUR REFERENCE NUMBER:

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

NOTES/COMMENTS:

Enclosed are requested documents.

Marieglorie Zapata  
E-Rate Administrative Assistant  
e-mail: [mzapata@escuelascaticas-si.org](mailto:mzapata@escuelascaticas-si.org)